

Robin Claver

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robinclaver.com

Graphic Designer

Position Statement

In addition to my illustration skills I can provide a unique design perspective for effective solutions. From concept to final print my work ethic is one of honesty and integrity until the job is done.

Skills

- Great work ethics, communication skills, and well organized
- Self-motivated, multi-tasking and deadline oriented
- Work well in a team environment
- Strong illustration skills
- Mac and PC experience
- Software experience:
Proficient in: Adobe Photoshop, InDesign, Illustrator, Freehand, QuarkXpress and Microsoft Office
Working knowledge of: Dreamweaver, Flash and Fireworks

Education

Central Piedmont Community College

Associates Advertising and Graphic Design

Charlotte, NC

01/2004–12/2006

Associates Fine Art AFA

05/2003

Carolina Matting and Framing School /certificate

Charlotte, NC

05/1998

Experience

Solectron Technology, Inc

Engineering Services

Charlotte, NC

12/17/2002–12/23/2003

Created and managed visual aids in the form of instructions and diagrams for the critical assembly and inspection of computer circuit boards. Job related software experience with Micrografx Designer 7 and Agile software database. Provided illustrations for accuracy and clarity which improved the assembly process, reduced cycle time, eliminated costly rework and helped manufacturing ship good quality product to our customers.

Your Frame of Mind

Art sales, Matting and Framing

Stanfield, NC

05/1998–Present

Established a matting and framing business which utilizes my business management skill set and my design, layout and color abilities.

IBM

Engineering Prototype and Manufacturing Division

Charlotte, NC

03/1981–03/1998

Over seventeen years the largest part of my time was spent in the new products prototype division. This was a very challenging, and high-pressure area of the business. My jobs consisted of tech support, logistics, authoring manufacturing process instructions, and coordinating new product builds from start to ship. Worked under very aggressive deadlines to get the new product to the market before our competitors. Won an Excellence Team Award for creating a product build coordination and communication process across three shifts.

Community Involvement and Achievements

Active member of local Artist Guild and currently showing paintings at Eight Legs Gallery. Organized and chaired a non-profit Community In Action group responsible for cleaning and beautifying downtown Stanfield. Volunteered my graphic design, and photography skills to create a historical calendar from concept to print for a sales promotion which raised four thousand dollars for the groups' cause.